Archdiocese of Toronto

Contract Opportunity

CHOIR DIRECTOR
Holy Name Parish

71 Gough Avenue Toronto, ON M4K 3N9
Independent Contractor (6-8 hours per week)
New Position
Target Service Fee: $30 - $32 per hour

Overview:

Holy Name Parish is seeking a Choir Director to lead and conduct the choir members for the Sunday morning 10:00 AM Mass, as well some other major ceremonies during the year. This is a one-year independent contract position with the possibility of renewal at the end of the contract term.

Responsibilities:

- In cooperation with the Pastor, plan and implement all Sunday Masses and special liturgies such as the Easter Triduum, Christmas, Solemnities, etc.
- Prepare choral music for the above listed Liturgies (developed from readings and resources).
- Conduct choir and organist for music used during the Liturgy.
- Serve as "ad hoc" member of the Liturgy Committee and attends meetings.
- Coordinate the orientation of music selection for couples that will be married in the Parish with a repertoire of appropriate liturgical music appropriate.
- Maintain volunteer choir member list and identify when more choir members are needed.
- Communicate with choir members about choir practice and music selections (weekly choir practice).
- Schedule, prepare for, and lead choir practice (based on Mass readings & resources).
- Conduct/lead the choir and organist for the music used during the Liturgy.
- Work in cooperation with other music ministry contractors to share in executing music for the Liturgy.
- Annually prepare and implement a Parish choral/music festival with the help of the Choir.
- Other duties as required.

General Requirements:

- A degree and/or equivalent qualification in music
- Previous experience leading music ministry with choir in such a way to foster congregational participation
- Experienced vocalist and/or organist
- Collaboration with Pastor and other staff members
- Music ministry experience to train and accompany choir members and instrumentalists
- Knowledgeable of liturgical principles based on the Church's liturgical documents
- Ability to work with amateur, volunteer and more experienced singers

- Familiar choral repertoire for various choral voicings
- Demonstrates a spirit of generosity and creativity
- Fully initiated member of the Catholic Church in good standing
- Recognized within the local Church as a person of good reputation
- Must be legally entitled to work in Canada

Those wishing to be considered should submit their resume and cover letter in MS Word or PDF format to: **Fr. Eric Rodrigues** at **erodrigues@archtoronto.org**. Deadline for receipt of applications is **Until the position is filled**. We thank all applicants, however, only those selected for an interview will be contacted.

In compliance with the Accessibility for Ontarians with Disabilities Act (AODA), the Archdiocese of Toronto provides reasonable accommodations to individuals with disabilities. If contacted for an interview, applicants should make any accommodation needs known at that time.

Original Posting Date: 2026-11-17